



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

**CABINET FORWARD PLAN**  
**Notice of decisions to be made by Cabinet**  
**30 January 2024 to 29 January 2025**

At its meetings, the Cabinet may make Key Decisions and Non-Key Decisions. It may also make recommendations to Council on matters relating to the Council's budget or its policy framework.

A Key Decision is a Cabinet decision that is likely:

1. To result in the District Council incurring expenditure which is, or the making of savings which are, significant having regard to the District Council's budget for the service or function to which the decision relates (for these purposes, South Kesteven District Council has agreed £200,000 as the threshold at which a decision will be considered significant); or
2. To be significant in terms of its effects on communities that live or work in an area comprising two or more wards.

**The Forward Plan**

The Cabinet Forward Plan is a rolling, 12-month plan that will be updated on a regular basis. It includes those Key Decisions and Non-Key Decisions that are scheduled to be considered by Cabinet during the plan period.

Notice of future Cabinet decisions and recommendations to Council

Summary	Date	Action	Contact
<b>Update on upgrading streetlights to LED - Key Decision</b>			
The award of a contract for a project to accelerate upgrades of South Kesteven District Council's remaining stock of streetlights to energy efficient LED.	6 Feb 2024	To award the contract.	Cabinet Member for Environment and Waste (Councillor Rhys Baker)  Serena Brown, Sustainability and Climate Change Officer <b>E-mail:</b> serena.brown@southkesteven.gov.uk
<b>Community Engagement and Development Strategy 2024-2027 – Non-Key Decision</b>			
To adopt 'Our People, Our Place - A Community Engagement and Development Strategy for South Kesteven 2024-2027'.	6 Feb 2024	To adopt the aforementioned Strategy.	Cabinet Member for People & Communities (Councillor Rhea Rayside)  Carol Drury, Community Engagement & Manager <b>E-mail:</b> c.drury@southkesteven.gov.uk
<b>Future High Streets Fund - Upper Floor Grant Award - Key Decision</b>			
To consider an award of £200,000 for the conversion of unused and underutilised upper floor retail space to residential accommodation at 17-19 High Street, Grantham. This award is made to a successful applicant of the Future High Streets Upper Floor Grant Scheme, following a full review and approvals process by the Heritage Action Zone/Future High Streets Fund Programme Board.	6 Feb 2024	To approve the award.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alice Atkins, Corporate Project Officer <b>E-mail:</b> alice.atkins@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>South Kesteven District Council Regulation 18 Draft Local Plan - Key Decision</b>			
To approve the Regulation 18 Draft Local Plan for public consultation.	6 Feb 2024	To approve the Plan.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Shaza Brannon, Planning Policy Manager <b>E-mail:</b> shaza.brannon@southkesteven.gov.uk
<b>Total Housing Compliance Policy – Non-Key Decision</b>			
To inform Cabinet of the new Total Housing Compliance Policy which sets a framework for the monitoring of key consumer standards. To advise members on key responsibilities and the process of achieving compliance with the standards and regulations.	6 Feb 2024	To approve the Policy suite.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Nick Thacker, Interim Head of Housing (Technical Service) <b>E-mail:</b> nick.thacker@southkesteven.gov.uk
<b>Regulation of Investigatory Powers Act Policy – Non-Key Decision</b>			
To consider a revised version of the Council's Regulation of Investigatory Powers Act Policy.	6 Feb 2024	To approve the Policy and recommend an annual review of the document by the Governance and Audit Committee.	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)  James Welbourn, Democratic Services Manager (Deputy Monitoring Officer) <b>E-mail:</b> james.welbourn@southkesteven.gov.uk
<b>Estate and Tenancy Management Policies – Non-Key Decision</b>			
The purpose of the Tenancy Management policy is to outline the circumstances in which changes to a tenancy may happen and any possession action which could be taken, why this could happen and the tenancy support which will be offered.	6 Feb 2024	To adopt the policies	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk

Summary	Date	Action	Contact
The purpose of the Estate Management Policy is to set out our approach to the delivery and management of estate services to internal and external communal areas.			
<b>Anti-Social Behaviour Policy – Non-Key Decision</b>			
The policy addresses how the Council will manage any anti-social behaviour of the occupants of Council owned housing stock.	6 Feb 2024	To approve the policy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk
<b>Budget Monitoring Quarter 3 Forecast – Non-Key Decision</b>			
Financial budget monitoring and forecasting for period 3 in 2023/2024.	6 Feb 2024	To note the report, and make any recommendations as necessary to the Finance and Economic Overview and Scrutiny Committee.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Alison Hall-Wright, Deputy Director (Finance and ICT) and Deputy Section 151 Officer <b>E-mail:</b> A.Hall-Wright@southkesteven.gov.uk
<b>Budget Proposals for 2024/2025 and Indicative Budgets for 2025/2026 and 2026/2027 - Key Decision</b>			
To consider the proposed budget for 2024/2025	6 Feb 2024	To recommend the Budget to Full Council.	The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)  Richard Wyles, Deputy Chief Executive and Section 151 Officer <b>E-mail:</b> r.wyles@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Private Sector Housing Houses of Multiple Occupation Licensing Policy – Non-Key Decision</b>			
To seek approval to adopt a HMO Licensing Policy that is considered good practice and demonstrates how the Council performs this statutory requirement in a transparent and consistent manner.	12 Mar 2024	To adopt the policy	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Ayeisha Kirkham, Head of Public Protection <b>E-mail:</b> ayeisha.kirkham@southkesteven.gov.uk
<b>Animal Licensing Policy review and consultation outcome – Non-Key Decision</b>			
This report proposes a new Animal Licensing Policy for approval by Cabinet, following the 4-week consultation with the public, local businesses, partner agencies and other organisations.	12 Mar 2024	To approve the Policy	Cabinet Member for Corporate Governance and Licensing (Councillor Philip Knowles)  Heather Green, Licensing Team Leader <b>E-mail:</b> heather.green@southkesteven.gov.uk
<b>Swimming Pool Support Funding Phase Two - Key Decision</b>			
To provide details on an application to the Swimming Pool Support Fund Phase 2	12 Mar 2024	To consider any actions within the report.	Cabinet Member for Leisure and Culture (Councillor Paul Stokes)  Karen Whitfield, Assistant Director – Leisure, Culture and Place <b>E-mail:</b> karen.whitfield@southkesteven.gov.uk
<b>Contract Awards in relation to social landlord responsibilities - Key Decision</b>			
To seek contract approval.	12 Mar 2024	To approve contract.	Cabinet Member for Housing & Planning (Councillor Phil Dilks)  Jodie Archer, Head of Housing Services <b>E-mail:</b> jodie.archer@southkesteven.gov.uk

Summary	Date	Action	Contact
<b>Turnpike Close Site Project Contract Award - Construction - Key Decision</b>			
To seek approval to enter into a build contract to construct the Turnpike Close site owned by the Council.	16 Apr 2024	To award the contract.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Alice Clarke, Corporate Project Officer  <b>E-mail:</b> <a href="mailto:alice.clarke@southkesteven.gov.uk">alice.clarke@southkesteven.gov.uk</a></p>
<b>Rent and Service Charges Policy – Non-Key Decision</b>			
The policy outlines how the Council will calculate and charge rent and service charges for the housing stock that it owns and has responsibility to manage and maintain. The Council is required by law to carry out a review of council service charges from time to time and to ensure the Housing Revenue Account (HRA) does not fall into a deficit position. The rent level determines the income to the Housing Revenue Account that drives the HRA Business Plan.	16 Apr 2024	To approve the Policy.	<p>Cabinet Member for Housing &amp; Planning (Councillor Phil Dilks)</p> <p>Celia Bown, Senior Housing and Policy Strategy Officer  <b>E-mail:</b> <a href="mailto:c.bown@southkesteven.gov.uk">c.bown@southkesteven.gov.uk</a></p>
<b>South Kesteven District Council Car Parking Order – Tariff Changes - Key Decision</b>			
The amendment to the existing South Kesteven District Council Car Parking Order Tariffs - amendment to the Car Parking Order needs to be done by way of modification Order – this has the effect to modify/amend the original Order.	14 May 2024	To consider the modification Order.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>James Welbourn, Democratic Services Manager (Deputy Monitoring Officer)  <b>E-mail:</b> <a href="mailto:james.welbourn@southkesteven.gov.uk">james.welbourn@southkesteven.gov.uk</a></p>

Summary	Date	Action	Contact
<b>South Kesteven District Council Electrical Energy Contract - Key Decision</b>			
Provide agreement to enter into contract, via framework, to award SKDC electrical energy contract across the SKDC portfolio.	14 May 2024	To enter into the contract.	<p>The Leader of the Council, Cabinet Member for Finance and Economic Development (Councillor Ashley Baxter)</p> <p>Gyles Teasdale, Property Services Manager  <b>E-mail:</b> g.teasdale@southkesteven.gov.uk</p>